Battelle Developmental Inventory 2ⁿᵈ Edition
(BDI-2) Progress Monitoring

Question & Answer Technical Assistance Document

1. **Why is it required to give the BDI-2 to all children ages 3-5 receiving special education services?**

   a. In 2005, the Office of Special Education Programs (OSEP) began requiring State Early Intervention and Preschool Special Education programs to report on child and family outcomes. States are required to report on the percent of infants and toddlers with Individualized Family Service Plans (IFSPs) or preschool children with Individualized Education Plans (IEPs) who demonstrate improved:

      1. Positive social-emotional skills (including social relationships);
      2. Acquisition and use of knowledge and skills (including early language/communication [and early literacy]); and
      3. Use of appropriate behaviors to meet their needs.

2. **What is the difference when using the BDI-2 for eligibility and/or progress monitoring?**

   a. The BDI-2 was chosen because it can serve two purposes. It can be used to determine eligibility and for reporting early childhood progress. "It can kill two birds with one stone!" A district may qualify a student by using different test instruments, but once eligibility has been determined, the district must also test the student using the BDI-2 in order to report for progress monitoring. Again, the BDI-2 has to be given to all students who are receiving special education services ages 3-5 in order to meet the state's reporting requirements.

3. **Does the BDI-2 testing requirement include Language and Articulation only students?**
   a. Yes. Language and Articulation is considered "Special Education Services" and the Federal Government requires us to report on all students' age birth to age 5 receiving special education services progress.

4. **Are there evaluator qualifications for teachers and/or providers giving the BDI2 assessment?**
   a. Districts should refer to the evaluator requirements outlined in the BDI-2 examiners manual to determine who is a qualified to administer the BDI-2 and refer to ARSD 24:05:25:04.

5. **Who is responsible for reporting each student's progress on the BDI-2 to the State Department of Education - Special Education Programs?**
   a. Each Local Education Agency (LEA) is responsible for ensuring all students ages 3-5 receiving special education services has had their BDI-2 testing data entered into the online data manager program. All BDI-2 data must be entered into the online data manager by July 1 of each reporting year.

6. **What is the Program Note feature in the BDI-2-2 online scoring being used for and what do I need to enter?**
   - This notifies the state of the district's "purpose of the testing" and helps track data. Districts must enter one of the following BDI-2 program notes for each child.
   - *Part C Entry (student is eligible for b-3 services)*
   - *Part C Exit (student is exiting b-3 services and not eligible for 3-5)*
   - *Transition (student is aging out of Part C and determined eligible for Part B)*
   - *Part B Entry (student is eligible for 3-5 and was not previously in b-3)*
   - *Part B Exit (student is exiting the 3-5 program or turning 6)*
   - *NA (student not initially determined eligible for Special Education or assessment was given for purposes other than that required by the State Performance Plan)*

   Program notes must be entered exactly as stated above in order for the program, which analyzes the data, to recognize and accurately read the information.

7. **How would I enter the Program Note for students identified as Prolonged Assistance?**
   a. You would enter the appropriate note according to their age. If the student is B-3 (Part C Entry). Once the child is retested for 3-5, and determined eligible under Part B, that test becomes (Transition).

8. **When a child is tested by an outside agency or private facility and is found eligible to receive services, who is responsible for entering testing data into the online BDI-2 system?**
   a. It is ultimately the Local Educational Agency's (LEA) responsibility to enter the scores.

9. **Does a student need to be tested in all areas of the BDI-2 even if they are only eligible for one area, such as Language or Articulation?**
   a. Yes! South Dakota must report progress in all areas; therefore, educators must test using the whole BDI-2.

10. **Is permission to evaluate required when the BDI-2-2 is being given for progress monitoring only?**
    a. No, however it is recommended that parents are notified that the BDI-2 will be given to all students receiving special education services and is required by state and federal regulations.
    b. Notice can be provided on the Parental Prior Written Notice (PPWN), however if you are using solely for progress monitoring parental consent is not required. If you are using for eligibility purposes you *must* have signed parental consent.
    c. If you are only using the BDI2 for progress monitoring, do not check "Developmental" on the front page of the Consent for Evaluation. Document it under letter "C" and state "BDI2 will be given for progress monitoring **only**."
    d. If "Developmental" is marked, you must test in all areas and complete skill based in all areas.

11. **How long prior to a student's 3rd birthday, can I test a student for progress monitoring?**
    a. Student entry/transition data must be collected no more than 90 calendar days prior to the students 3rd birthday In order to capture the most

progress, LEAs should consider assessing students as close to entrance as possible.

  b. You can pull forward "Part C entry" scores for transition, if the progress monitoring evaluation meets the 90 day timeline.

12. How long does a child need to be in the program in order for progress monitoring to be reported?

  a. The child needs to receive at least 6 months of services in order to report scores for progress monitoring.

13. If a child will not receive at least 6 months of services, do I have to administer the BDI-2?

  a. No. Without a minimum of six months of services, tracking student progress is not required.

  b. Program note should read NA if the BDI-2 is administered and student will not or has not received at least 6 months of services.

14. Does a child's time (receiving services) need to be consecutive?

  a. Six months of service generally means 6 months of consecutive service. However, if a child is in a program for 2 months, travels with his/her family for a month, and then returns to receive services for another 4 months, this would be considered equivalent to 6 months of consecutive service.

15. How long prior to a student's 6th birthday, can I test a student for progress monitoring?

  a. Student exit data must be collected no more than 90 calendar days prior to the students 6th birthday or upon exiting Part B services. If the student's 6th birthday occurs during *July or August* the BDI-2 may be completed within 30 calendar days prior to the end of the LEA's current school year. In order to capture the most progress, LEAs should consider assessing students as close to exit as possible.

Data Manager TA

1. If a student transfers from another district in South Dakota and the previous district has completed the BDI-2, can those scores be transferred to the new district?

a. Yes, please contact the Section 619 coordinator at the Department of Education to have the scores transferred to the receiving district. You must provide the students name and DOB.

2. **How do I obtain a login and password to access the BDI-2 data system?**
   a. The district Special Education director must email the Section 619 Coordinator with the Department of Education stating their approval for permissions to be granted.
   b. The person requesting access then must email the Section 619 Coordinator with their login and password (each under 20 characters).

3. **How do I delete a student permanently from the BDI-2 system?**
   a. Students are not permanently deleted from the system and will show up on reports the state runs even if the school has "deleted" the record.
   b. If you have duplicate students or duplicate tests please contact the Section 619 Coordinator for assistance, if needed, to help with merging the records.

4. **I have entered a student's information and scores; however when I go back into the system I am unable to locate the student. How do I find the student?**
   a. Please contact the Section 619 Coordinator to complete a search. If the student's name is misspelled or is not assigned properly you may not be able to locate the student without state assistance. Please *do not* create another record for that student until you have contacted the state contact.

5. **What testing date do we use when there are multiple evaluators and they test on different dates?**
   a. The testing date should be the first initial date the evaluation was given. It is important that all evaluators complete their testing within a couple weeks of the initial test date.

6. **Which normative type should I use when scoring a child in the Data manager (BDI-2 Norms or BDI-2 NU Norms)?**
   a. Any *initial* evaluations completed after October 3rd, 2016 must use the new BDI-2 NU.
   b. If a student was tested prior to October 3rd, 2016 using the original BDI-2 norms for entry or transition you must use that same normative set for the child's exit too.

7. What should I do with a student's records if they move or parent terminates services?

    a. You can move these students to an "Inactive Folder" within the data manager system under your district. If you do not have access to the inactive folder or do not have one, please contact the Section 619 Coordinator.

    b. Or you can leave them as is in the system. The receiving district should request the student records if the student has moved in-state. If they have moved out-of-state or dropped services we leave them as they are in the system.

Additional Resources

Least Restrictive Environments
  Decision Tree for Coding
  Preschool LRE

Battelle Developmental Inventory
  Battelle Export Process
  Battelle Flowchart
  Battelle Q & A
  Battelle Examiners Manual

Part C to B Transition
  SD Transition Timeline Flowchart
  Transition Manual

SD Bureau of Indian Education
  SD BIE Birth to Five Guidance

http://www.doe.sd.gov/oess/sped-earlyIntervention619.aspx

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